

Non-Member Changes



Note: the iMIS clerk only sees Non-Member’s profiles, not Unit rosters. A **Unit Assistant** works with girls during unit meetings, camps, events, etc. A **Support Person** is someone who accompanies a person with disabilities to unit meetings, camps, events, etc. This distinction is very important as Safe Guide ratios are very different for both non-members. Cancellations are for those non-members leaving Guiding.

Non-Member Name & iMIS #	
Effective Date	
Current Unit & iMIS #	
Action	Remove <input type="checkbox"/> Keep on <input type="checkbox"/> Cancel <input type="checkbox"/>
New Unit & iMIS #	
New Designation	Unit Assistant <input type="checkbox"/> Support Person <input type="checkbox"/> Home Contact <input type="checkbox"/>
Reason for cancellation	
Non-Member Name & iMIS #	
Effective Date	
Current Unit & iMIS #	
Action	Remove <input type="checkbox"/> Keep on <input type="checkbox"/> Cancel <input type="checkbox"/>
New Unit & iMIS #	
New Designation	Unit Assistant <input type="checkbox"/> Support Person <input type="checkbox"/> Home Contact <input type="checkbox"/>
Reason for cancellation	
Non-Member Name & iMIS #	
Effective Date	
Current Unit & iMIS #	
Action	Remove <input type="checkbox"/> Keep on <input type="checkbox"/> Cancel <input type="checkbox"/>
New Unit & iMIS #	
New Designation	Unit Assistant <input type="checkbox"/> Support Person <input type="checkbox"/> Home Contact <input type="checkbox"/>
Reason for cancellation	
Non-Member Name & iMIS #	
Effective Date	
Current Unit & iMIS #	
Action	Remove <input type="checkbox"/> Keep on <input type="checkbox"/> Cancel <input type="checkbox"/>
New Unit & iMIS #	
New Designation	Unit Assistant <input type="checkbox"/> Support Person <input type="checkbox"/> Home Contact <input type="checkbox"/>
Reason for cancellation	

Please sign the form if physically handing in or email to Edmonton Area hazel@guidesedmonton.ab.ca

All leader changes must be approved by the District Commissioner. Please contact her directly with any changes you require.

Guider’s name/signature: _____